

Admin PT Treatment Follow-Up Training

Date: 5/5/2026

Creating & Viewing PT Follow Up Orders



1. Creating & Viewing PT Follow Up Orders

- 1 • On the **Client Portal**, the client can place an order for a **PT Treatment** and select **Follow Up Order** when it is a follow-up to a previous PT Evaluation.
- 2 • Once the order is created, admins can open the specific order within the **Admin Portal** and view all relevant information.
- 3 • Admins can determine whether the order is a **follow-up** by looking for the **checkmark**.
- 4 • Admins can **view the forms** related to the specific PT order (filled out by provider).
- 5 • Admins can view the **attachments** related to the order.
- 6 • If the order is a **follow-up**, the attachments section will show not only the attachments added to the specific PT Treatment order, but also attachments from prior related orders.

The image displays three screenshots from the ROSHAL Health interface, illustrating the process of creating and viewing PT follow-up orders. The first screenshot shows the 'New Order' form in the 'Order Home' section, where the 'Follow-up Order' checkbox is checked (marked with a red '1'). The second screenshot shows the 'Order' details page, where the 'Forms' button is highlighted (marked with a yellow '4') and the 'Follow-up Order' checkbox is checked (marked with a blue '3'). The third screenshot shows the 'Order Attachments' section, where the 'Attachments (2)' button is highlighted (marked with a green '5') and the 'Order Attachments' section is highlighted (marked with a grey '6').



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