Admin PT Treatment Follow-Up Training

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Creating & Viewing PT Follow Up Orders

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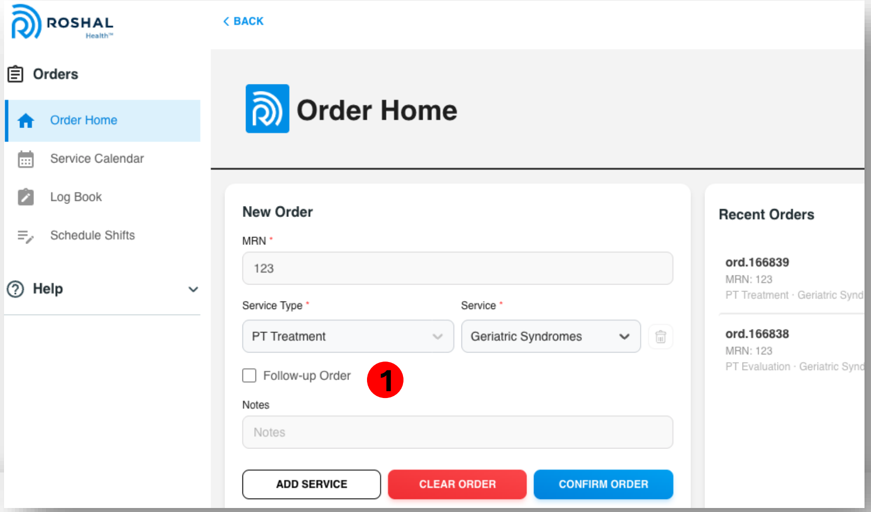
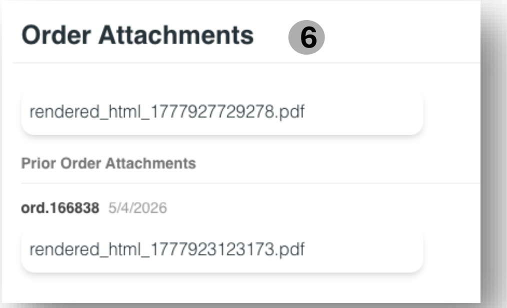
1. Creating & Viewing PT Follow Up Orders

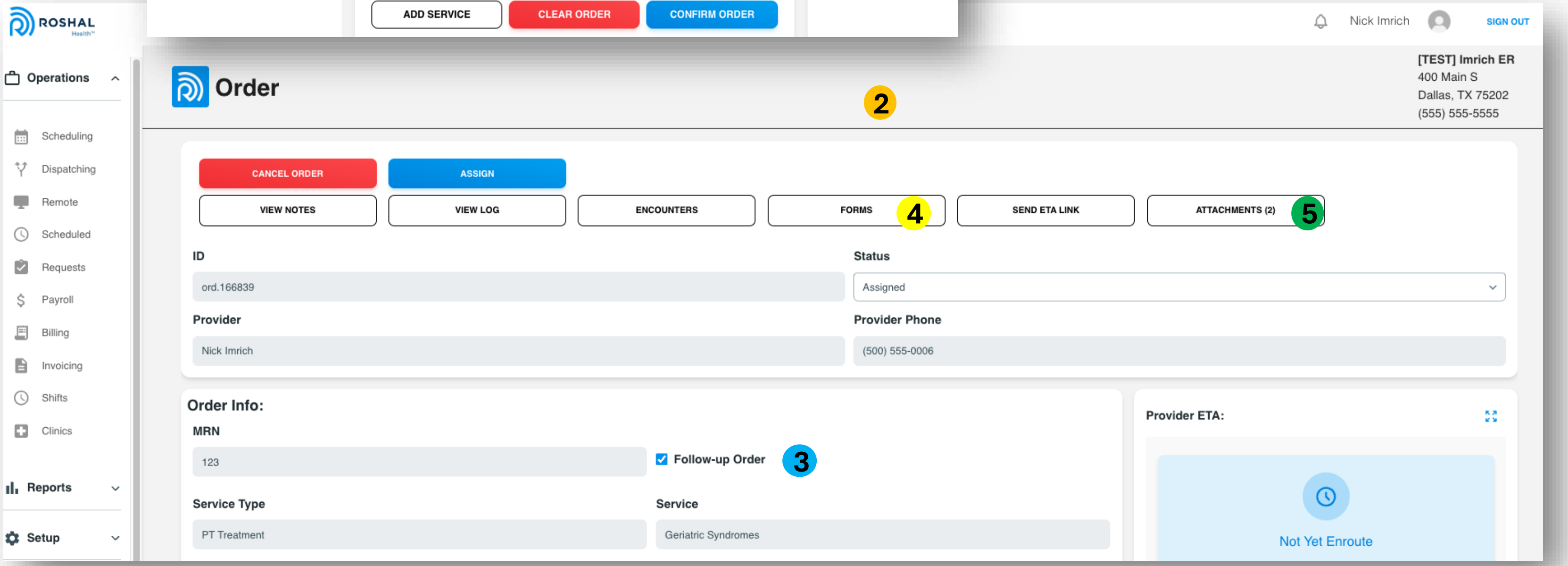
1 • On the **Client Portal**, the client can place an order for a **PT Treatment** and select **Follow Up Order** when it is a follow-up to a previous PT Evaluation.

2 • Once the order is created, admins can open the specific order within the **Admin Portal** and view all relevant information.

- 3 • Admins can determine whether the order is a **follow-up** by looking for the **checkmark**.
- 4 • Admins can **view the forms** related to the specific PT order (filled out by provider).
- 5 • Admins can view the **attachments** related to the order.
    - 6 • If the order is a **follow-up**, the attachments section will show not only the attachments added to the specific PT Treatment order, but also attachments from prior related orders.







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