Shifted Bulletin Walkthrough

7/8/2025

ROSHAL Health™

Shifted Bulletin - Provider Viewing of Shifted Bulletins

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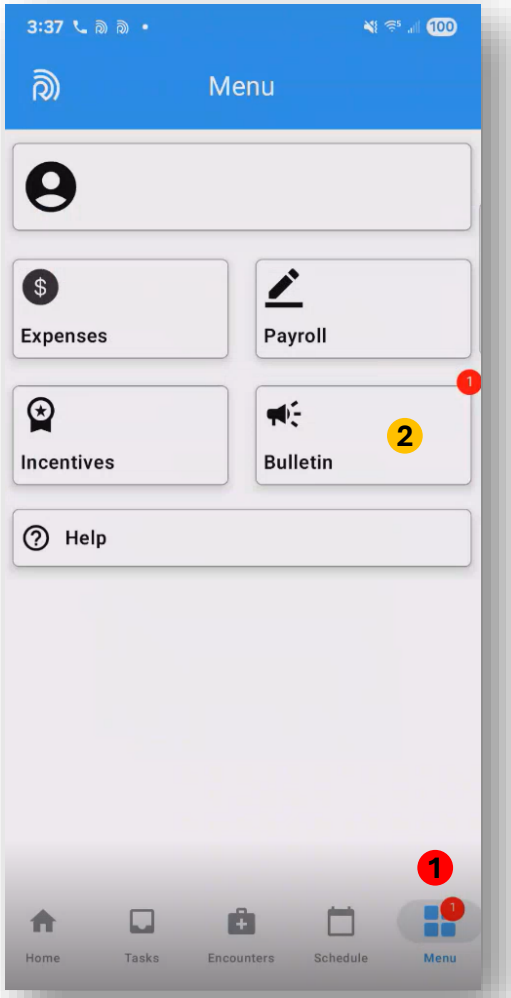
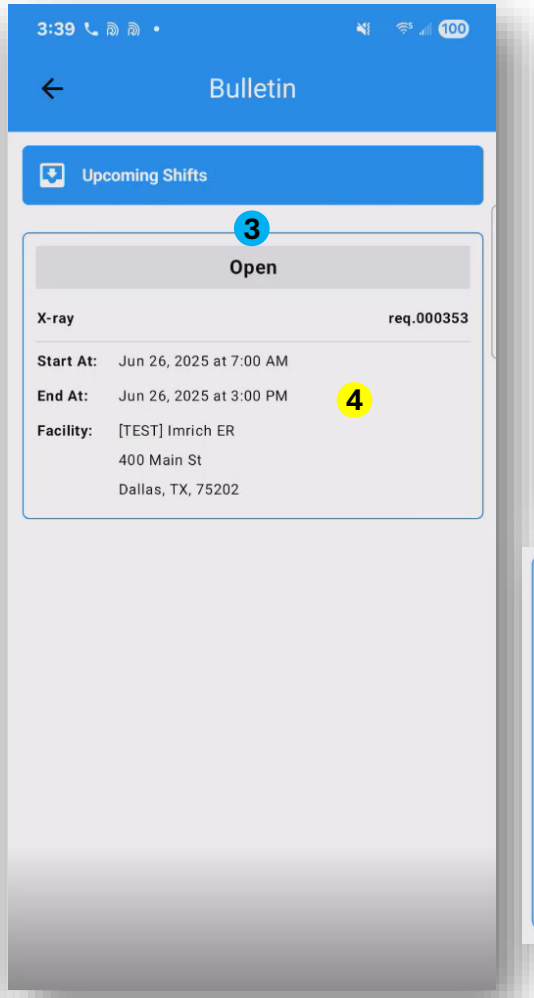
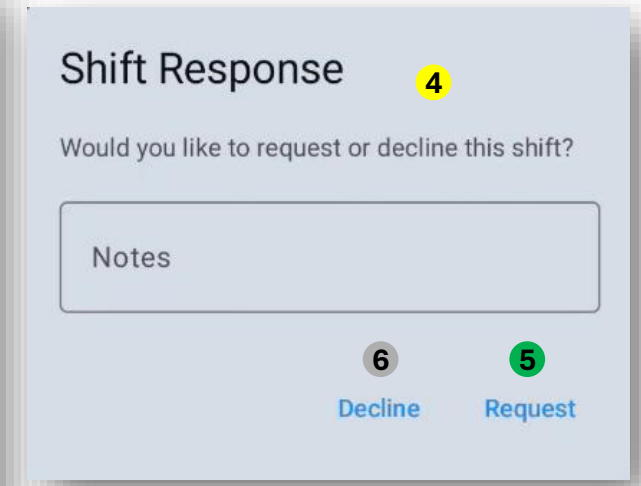
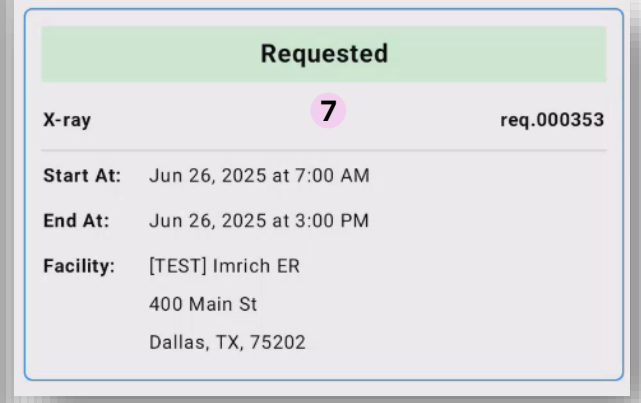
1. Provider Viewing of Shifted Bulletins

1. Within the provider app, click on the menu tab on the bottom right of your screen
2. Within menu click on the **bulletin** button (a notification shows you any unread bulletin items)
   3. From here you will see a list of all the bulletin shifts that have been sent out to you
      - Each bulletin shift starts out as open
   4. The provider has the option to click inside of the item and a pop up will appear to either request or decline the shift and add notes
      5. **Request** – shows the admin they are interested in this shift
      6. **Decline** – shows the admin they are not interested in this shift
   7. Whichever you select, the visual of the bulletin shift will update accordingly
      - If you do not touch the bulletin shift, it just stays as “open”





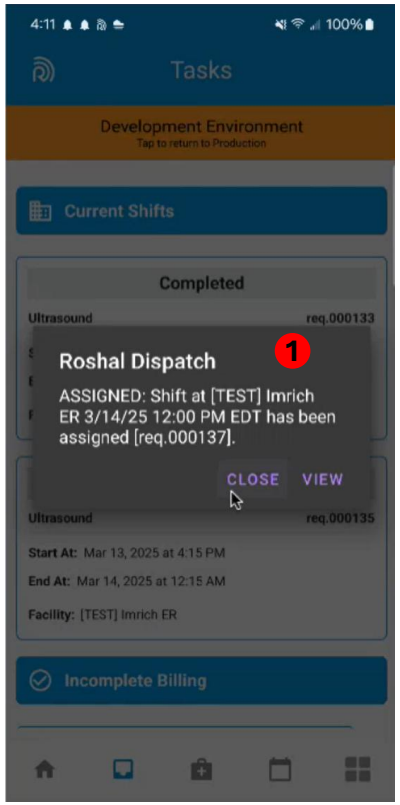


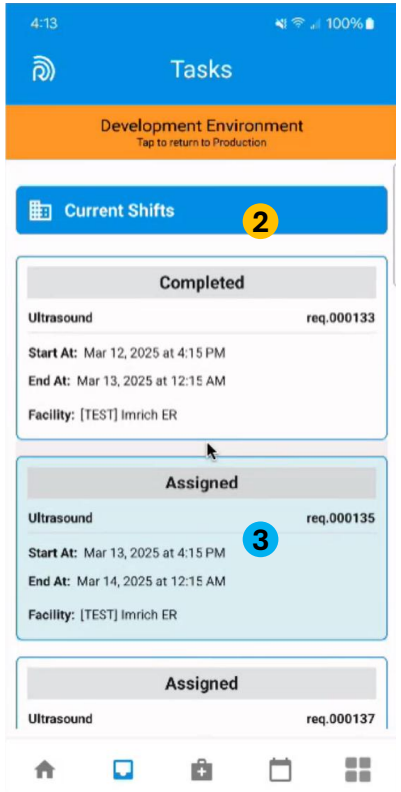


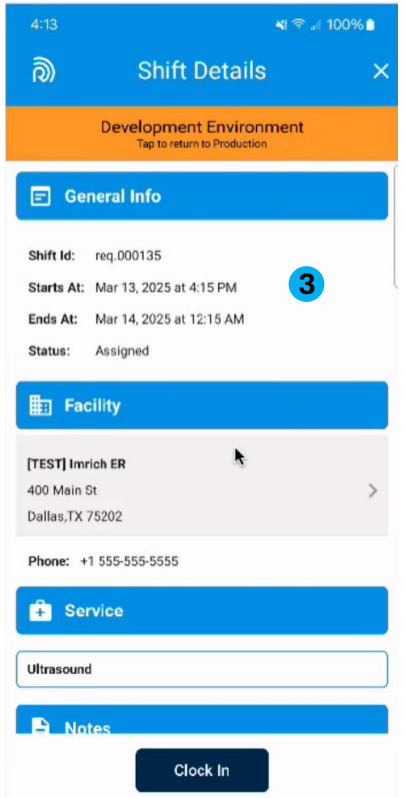
Shifted Bulletin - Provider Viewing Shifts Once Assigned

2. Provider Viewing Shifts Once Assigned

- Once a bulletin shift gets assigned to the provider, it gets **removed** from the bulletin list and the **same process occurs** when a provider normally gets assigned a shift
  - 1 The provider will receive an order in the form of a push notification and an in-app pop up
    - Notified within a 72-hour window of the shifted event
  - 2 The **Tasks Screen** will show a **Current Shifts** section which pulls in shifts 24 hours in the past, today, and 24 hours in the future
    - At most you will see 3 shifts on this screen
  - 3 Click within the shift to view the **Shift Details** screen
- To learn more about how to manage your shifts and understand the full shift process, please view this pdf:
  - Shifted Provider App Walkthrough.pdf







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